

# **Talent Members**

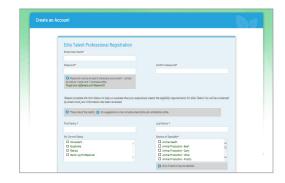
# A Guide to Getting Started

Thank you for your interest in ELITE TALENT! Below is a brief guide to help set you up for success in each step of your journey with Elite Talent. As well, we've provided answers to some of the most frequently asked questions. Should you need further assistance, please email elitetalent@agcareers.com.

# **Setting Up Your Profile**

To begin, you will need to create a profile to help us identify if you are a candidate for ELITE TALENT. Generally speaking, our guidelines for evaluation are salary of \$85,000 or more. There are some exceptions for specialist roles or those with unique qualifications.

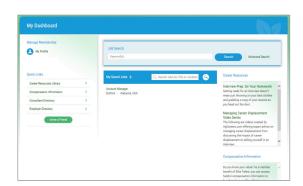
- 1. Select Log In in the top right corner or from the Talent drop down menu.
- Complete the Create an Account page pay attention to the 'i' prompts to help guide you.
- 3. Provide as much detail as possible this will assist with more accurately matching jobs to your desires.
- 4. Select Create Account when you've completed the process.
- 5. An Elite Talent specialist will be notified and review your profile. If additional information is required for approval, they will reach out.
- 6. You will receive a notification of your status and next steps upon completion of the review.



# You've Been Accepted

Congratulations! You've been accepted into the ELITE TALENT Community. This part is easy! Remember, this community is closed off to employers, so you can be as transparent and descriptive as you'd like.

- 1. After receiving an email notification confirming your acceptance into the Elite Talent community, log into your account.
- 2. Confirm that your profile is as complete and accurate as possible make edits as needed.
- 3. You can start looking for opportunities, through a simple keyword search. Plus, we'll send you jobs that we think match your interests!
- 4. Utilize the many tools available within ELITE TALENT (see next section).





# **Maximizing Your Experience**

We realize that it may have been awhile since you've been in career transition. Therefore, we've provided many valuable resources and tools to help you be more informed and streamline this process.

#### Job Search/My Saved Jobs

- Quickly search for jobs by keyword or conduct an advanced search. New listings are also available at the bottom of your dashboard.
- Career opportunities can be located by employer, by clicking on the Employer Directory from the Quick Links menu or main drop-down menu.
- Your complete profile makes applying very streamlined.\*
- Jobs are easy to save through the 'Save this Job Function.'
- Your personal dashboard will help you keep track of your saved roles and application history. \*Note: Some employers require candidates to apply through their online system. You will be notified and redirected from ELITE Talent to do so. Also, keep in mind that once you apply, confidentiality is relinquished.

Keyword(s)

# Career Resource Library

The Career Resources Library gives experience professionals, who may be a little out of practice when it comes to career transition, a variety of resources to navigate the journey. Videos, articles and much more can be found in this section.

# **Compensation Information**

- This valuable tool provides ELITE TALENT members access to explore realistic agriculture industry salary data derived from AgCareers.com's COMPENSATION BENCHMARK REVIEW<sup>TM</sup>.
- Members are allowed to run 2 reports annually due to the proprietary nature of the data. Reports selected will be available to view throughout the year.



